

HIPAA

COMPLIANCE CHECKLIST



VISTA INFOSEC®
TRUSTED ADVISORS, ASSURED COMPLIANCE™

Section 1: Administrative Safeguards

REF ID	HIPAA REQUIREMENT	APPLICABLE (Y/N)	EVIDENCE REQUIRED	STATUS
A.1	Documented HIPAA risk assessment conducted		Risk assessment	☐
A.2	Documented HIPAA risk assessment conducted		Risk assessment	☐
A.3	Documented HIPAA risk assessment conducted		Risk assessment	☐
A.4	Documented HIPAA risk assessment conducted		Risk assessment	☐
A.5	Documented HIPAA risk assessment conducted		Risk assessment	☐
A.6	Documented HIPAA risk assessment conducted		Risk assessment	☐
A.7	Documented HIPAA risk assessment conducted		Risk assessment	☐

Section 2: Technical Safeguards

REF ID	HIPAA REQUIREMENT	APPLICABLE (Y/N)	EVIDENCE REQUIRED	STATUS
T.1	Unique user IDs implemented		IAM records	☐
T.2	Role-based access enforced		Access matrix	☐
T.3	MFA for remote/privileged access		MFA configuration	☐
T.4	Encryption in transit		TLS configs	☐
T.5	Encryption at rest or risk justification		Policy or risk acceptance	☐
T.6	Audit logging enabled		Log settings	☐
T.7	Log reviews performed		Review evidence	☐

Section 3: Physical Safeguards

REF ID	HIPAA REQUIREMENT	APPLICABLE (Y/N)	EVIDENCE REQUIRED	STATUS
P.1	Facility access controls implemented		Access logs	☐
P.2	Visitor access monitored		Visitor logs	☐
P.3	Workstations secured		Configuration evidence	☐
P.4	Device inventory maintained		Asset register	☐

Section 4: Privacy Rule Controls

REF ID	HIPAA REQUIREMENT	APPLICABLE (Y/N)	EVIDENCE REQUIRED	STATUS
PR.1	Privacy policies documented		Privacy policy	☐
PR.2	Notice of Privacy Practices issued		NPP document	☐
PR.3	Patient access requests handled timely		Request logs	☐
PR.4	Minimum necessary enforced		Access justification	☐

Section 5: Breach Notification Controls

REF ID	HIPAA REQUIREMENT	APPLICABLE (Y/N)	EVIDENCE REQUIRED	STATUS
B.1	Breach identification procedures		IR procedures	☐
B.2	Breach risk assessment performed		Assessment records	☐
B.3	Notifications within timelines		Notification records	☐

HIPAA Readiness Summary

ADMINISTRATIVE SAFEGUARDS: ____ / ____

TECHNICAL SAFEGUARDS: ____ / ____

PHYSICAL SAFEGUARDS: ____ / ____

Overall Risk Level:

- ☐ Low
- ☐ Medium
- ☐ High

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